



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
MONDAY, SEPTEMBER 22, 2025
2:30 PM
MONTHLY MEETING**

Board Members

Present: Peter Heffley, Joyce Fanning, Ronald Rambally, Michelle Stevens, Robert Schreck, James Deuschle

Excused: Brielynn Bell, Deborah Licata

Also Present: Andrea Todoro, Amy Jones, Lauren Lysiak

Quorum Present: Yes

Call to Order

Mr. Schreck called the meeting to order at **2:33PM**. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on **September 15, 2025** to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The August 25, 2025 Minutes were approved.

Upon motion duly made by Peter Heffley and seconded by Joyce Fanning, the August Minutes were approved as presented. All in favor. None opposed.

Director of Operations Report

Rachel Banas presented the operations report outlining current and upcoming building projects.

Director of Administrative Services

Lauren Lysiak presented the administrative services report outlining the high school application process and shared data on the student subgroups.

Financial Report

Amy Jones presented the financial reports for the period ending August 31, 2025 (a copy is attached hereto and made a part hereof.)

A discussion was held on the August financials, Title Grant applications, enrollment numbers and an update from the audit.

Upon motion duly made by Joyce Fanning and seconded by Peter Heffley, the August Financials were approved as presented. All in favor. None opposed.

School Leader Report

Andrea Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

A discussion was held on Desha's Law, the beginning of the school year, assessments and curriculum.

Upon motion duly made by Michelle Stevens and seconded by Peter Heffley, the New Hire for the Seventh and Eighth Grade Classroom has been approved as presented. All in favor. None opposed.

Upon motion duly made by Michelle Stevens and seconded by Joyce Fanning, the New Hire for the Child Care Room Lead Attendant Substitute has been approved as presented. All in favor. None opposed.

Upon motion duly made by Ronald Rambally and seconded by Peter Heffley, the School Leader Report has been approved as presented. All in favor. None opposed.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Peter Heffley and seconded by Ronald Rambally the meeting was adjourned at 3:22 PM.

Respectfully Submitted,
Lauren Lysiak

The next WBCS Board meeting will take place on October 27th at 2:30 PM in the WBCS Administrative Conference Room.